

**MINUTES OF THE  
IMPROVEMENT & SERVICE COMMITTEE  
Wednesday, January 29, 2014  
ROOM 207, CITY HALL  
6:30 p.m.**

MEMBERS: Brian Danzinger, Joe Moore, Jim Warner, Jerry Wiezbiskie

1. Approval of the minutes from the regular meeting on January 15, 2014.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the minutes from the regular meeting on January 15, 2014.

Motion carried.

2. Approval of the agenda.

A motion was made by Ald. Warner and seconded by Ald. Moore to approve the agenda. Motion carried.

3. Request by Jason Zuelke to rescind the early set out charge of \$57.00 at 813-815 Gross Court.

Director Grenier explained that on December 23, 2013, Department of Public Works (DPW) operations staff picked up two (2) TVs from the curb at 813-815 Gross Court. This occurred on Monday, with normal pickup on Friday. Subsequently, DPW received a letter from the property owner, Mr. Jason Zuelke, requesting the charge be waived. In his letter, Mr. Zuelke stated that 815 Gross Court is vacant, and that the TVs were dropped off in front of a dumpster on an adjacent commercial property and subsequently pushed to the curb on the property line.

A motion was made by Ald. Moore, and seconded by Ald. Warner, to open the floor to public comment. Motion carried.

Jason Zuelke, 3335 Loon Lane, Town of Scott, addressed the Committee. He stated that he saw the televisions set by an unfenced dumpster adjacent to his property. They must have been pushed to the curb after sitting in front of the dumpster for a few weeks. Historically, people have used these dumpsters to dispose of trash illegally, but since they have been locked, trash now accumulates in front of them. Mr. Zuelke has attempted to coordinate with the landowner, without much success.

A motion was made by Ald. Moore, seconded by Ald. Warner, to return to regular business. Motion carried.

During discussions, it was noted that Mr. Zuelke is known as a reputable landlord within the community. He has paid early set-out charges in the past when his tenants were responsible for the set-out. He was also encouraged to work with either DPW or City Inspections to work with the adjacent commercial property to have a fence installed around the dumpster. It was hoped that the conversion to automated trash collection in this neighborhood would also curtail the illegal trash placement in this area.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the request by Jason Zuelke to rescind the early set out charge of \$57.00 at 813-815 Gross Court. Motion carried.

4. Request by Tony Henning to rescind the sidewalk snow and/or ice removal charge of \$59.78 at 869 Ninth Street.

On December 19, 2013, DPW operations crews went to 869 Ninth Street and removed snow on the sidewalk. The minimum charge was assessed, based on the length of the sidewalk and the amount of time spent clearing the sidewalk. Director Grenier showed the Committee photos taken before and after the plowing operation. Subsequently, DPW received a letter from Mr. Tony Henning, requesting the charges rescinded. In his letter, Mr. Henning stated that the snowplows plow his street at a high rate of speed, which throws snow and water from the road onto his sidewalks. He attempts to keep this sidewalk clear, but has been unable to stay ahead of the overplow. He also requested the plows be reminded to slow down in residential areas and agreed to purchase additional ice melt for the sidewalk.

A motion was made by Ald. Moore, and seconded by Ald. Warner, to open the floor to public comment. Motion carried.

Anthony Henning, 869 Ninth Street, addressed the Committee. He stated that the plow truck has been plowing his neighborhood at a high rate of speed, which throws ice, water, and snow onto the sidewalk. He has been trying to maintain the sidewalk, but the frequent plowing has been causing issues. He took three hours a previous weekend to chip ice and snow from the sidewalk, but was only able to remove half of it. He will purchase additional ice melt to help maintain the sidewalk, but requests consideration for the charge.

A motion was made by Ald. Moore, seconded by Ald. Warner, to return to regular business. Motion carried.

Director Grenier reviewed the overplow policy for the Committee. If a sidewalk is completely cleared after a snow event and plowing causes the sidewalk to close back in, residents can call DPW and considerations will be given to help out the situation.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the request by Tony Henning to rescind the sidewalk snow and/or ice removal charge of \$59.78 at 869 Ninth Street. Motion carried.

5. Request by Ald. Tim DeWane, on behalf of constituents, to possibly relocate the outdoor warning siren located at Cass and Goodell Streets.

Ald. Tim DeWane stated that he received a request from his constituents to consider relocating the outdoor emergency warning siren located at Cass and Goodell Streets. He also invited Mr. Paul Gazdik, Director of Brown County Emergency Management, to the meeting in hopes that he could address the Committee. He requested the Committee open the floor to public comment so the gentlemen could speak for themselves.

A motion was made by Ald. Moore, and seconded by Ald. Warner, to open the floor to public comment. Motion carried.

Mr. Michael Oettinger, 1505 Emilie Street, addressed the Committee. Mr. Oettinger stated that he has brought this concern forward a number of times, and thanked Ald. Tim DeWane for bringing it to the Committee. Mr. Oettinger is unable to hear the sirens when he is in his home, due to tree growth and the location of the siren. He requests the Committee consider relocating the siren to a park adjacent to his home.

Mr. Paul Gazdik, Brown County Emergency Manager Director, addressed the Committee. Mr. Gazdik stated that emergency warning sirens are intended to warn people that are outside to seek shelter, and are not placed so those indoors could hear them also. He provided the

current siren coverage map, and coverage maps for two possible alternate locations. He stated that the County maintains the sirens, but they are owned by the City, so the relocation expense would be borne by the City. The County has relocated a siren recently, and based on that work estimates that this relocation would cost the City between \$4,000 and \$6,000. A new siren is \$30,000, plus the \$4,000-\$6,000 relocation expense, if the City wants to add a siren.

Director Grenier stated that both proposals result in removing siren coverage from portions of Astor Park. In proposal one, the softball fields may no longer be covered. Proposal two results in the removal of coverage from most of the Astor Park neighborhood, providing improved coverage for the Village of Bellevue instead of Green Bay. He asked the Committee to consider whether relocating these sirens in this manner was in the best interest of the City.

Ald. Danzinger asked if the current siren could be raised above the trees that now block the sound. Mr. Gazdik stated they are typically placed on a taller pole, which may provide better coverage without removing coverage from other neighborhoods within Green Bay. This alternative was not evaluated prior to the meeting.

A motion was made by Ald. Moore, seconded by Ald. Warner, to return to regular business. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Warner to refer to Department of Public Works staff for additional investigation the request by Ald. Tim DeWane, on behalf of constituents, to relocate the outdoor warning siren located at Cass and Goodell Streets. Motion carried.

6. Request by Ald. Danzinger to evaluate the need for additional street lights along Western Avenue between Taylor Street and Military Avenue (referred back from December 11, 2013 meeting).

This issue was referred back from the December 11, 2013, Committee meeting to allow Ald. Danzinger a chance to give input on the issue. Director Grenier briefly summarized the discussion from December 11, reiterating that the City's street lighting policy is in place to provide appropriate levels of lighting for motorists and pedestrians, not for crime deterrence. Since the December 11 meeting, Director Grenier met with the police department and discussed the issue. It was agreed that the police department would forward areas of concern to DPW, who would work with Forestry to insure that trees are trimmed to remove branches obstructing the streetlights.

With regard to Western Avenue, Director Grenier gave a summary of the financial impact of relocating one light and increasing the remaining lights from 9,000 lumens to 14,000 lumens. After some discussion, it was decided that one light would be relocated to fall better in line with City street lighting policies. Additionally only three of the seven lights originally discussed would be upsized to 14,000 lumen fixtures. These lights lie in commercial areas.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the request by Ald. Danzinger for the relocation and/or change of street lighting along Western Avenue between Taylor Street and Military Avenue as follows: The light fixture on pole 83-DD23 shall be relocated to pole 83-EE23; the fixtures on poles 83-FF24, 83-FF25, and 83-AA25 shall be increased from 9,000 lumen fixtures to 14,000 lumen fixtures. Motion carried.

7. Request by Department of Public Works to purchase a used street sweeper from the City of DePere, to fulfill the 2014 Stormwater Utility equipment replacement plan.

The City of DePere is converting to a compressed natural gas fleet, and has therefore decided to sell its current street sweeper. DPW Operations staff had a chance to review the sweeper

DePere is selling. The unit is in very good condition. DePere has performed routine preventative maintenance and replaced wear items as needed. Due to its condition and low use, DPW requests permission to purchase the sweeper from the City of DePere for the price of \$70,000. DPW's Stormwater Utility budgeted \$245,000 for a street sweeper replacement in 2014. Purchasing the used sweeper would save the City \$175,000; the current sweeper has an estimated resale value of \$20,000, which would also be realized once the old unit is sold.

A motion was made by Ald. Warner and seconded by Ald. Moore to approve the request by Department of Public Works to purchase a used street sweeper from the City of DePere, to fulfill the 2014 Stormwater Utility equipment replacement plan. Motion carried.

8. Review and approval of the Revised State Municipal Agreement for the reconstruction of Monroe Avenue from Cass Street to Main Street.

In 2005, the Wisconsin Department of Transportation (DOT) forwarded a State Municipal Agreement for the reconstruction of Monroe Avenue from Cass Street to Main Street to the City. This agreement contained a project cost estimate, based on the design done to date. As the design has been completed, the estimate was revised. The Revised Agreement contains the current best estimate for construction at this time. This project is proposed to go out for bid by the Wisconsin DOT in March 2014.

Director Grenier reviewed the agreement, including the financial impacts to the City. Overall, the total project is estimated to be \$6,980,200, with the City's estimated portion to be \$1,011,000. This estimate includes costs for design, real estate, roadway construction, sidewalks, lighting and signal installation, storm sewer work, environmental soil and groundwater work if needed, sanitary and water adjustments if needed, and joint sealing.

DPW requests the Committee approve the Revised State Municipal Agreement and authorize the Director to sign the agreement.

A motion was made by Ald. Warner and seconded by Ald. Moore to approve the Revised State Municipal Agreement for the reconstruction of Monroe Avenue from Cass Street to Main Street and authorize the Director to sign the agreement. Motion carried.

9. Report of the Purchasing Agent:

- A. Request approval to award the purchase of traffic control equipment to TAPCO for \$58,992.

This purchase is needed to obtain the traffic control equipment needed for the reconstruction of traffic signals at Main Street and Auto Plaza Way and Main Street at Manitowoc Road/Guns Road. These projects were approved for construction at a previous meeting. TAPCO has successfully provided this type of equipment in the City in the past. DPW staff recommends approval of this purchase.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the report of the Purchasing Agent:

- A. To award the purchase of traffic control equipment to TAPCO for \$58,992.

Motion carried.

10. Approval of the following Awards of Damage for Temporary Limited Easements (TLEs):

MONROE AVENUE – CASS STREET TO MAIN STREET PROJECT ID. # 1481-07-21

Rodger T Van Drisse, ETAL Parcel 74	\$250.00	TLE
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Ann M Roskams, ETAL Parcel 76	\$250.00	TLE
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These real estate easements are needed for the 2014 Monroe Avenue DOT reconstruction project.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the following Awards of Damages for Temporary Limited Easements (TLEs):

MONROE AVENUE – CASS STREET TO MAIN STREET PROJECT ID. # 1481-07-21

Rodger T Van Drisse, ETAL Parcel 74	\$250.00	TLE
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Ann M Roskams, ETAL Parcel 76	\$250.00	TLE
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Motion carried.

11. Applications for Tree & Brush Trimmer Licenses by the following:

- A. A-1 Tree Service, Inc.
- B. Economy Tree Service
- C. Trugreen
- D. Yesterday's Trees, LLC

All four applicants have had licenses in the past. DPW staff recommends approval of these applications.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the applications for Tree & Brush Trimmer Licenses by the following:

- A. A-1 Tree Service, Inc.
- B. Economy Tree Service
- C. Trugreen
- D. Yesterday's Trees, LLC

Motion carried.

12. Applications for Concrete Sidewalk Builder's Licenses by the following:

- A. IEI General Contractors, Inc.
- B. Bill Weise Construction

Both applicants have held licenses in the past. DPW staff recommends approval of these applications.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the applications for Concrete Sidewalk Builder's Licenses by the following:

- A. IEI General Contractors, Inc.
- B. Bill Weise Construction

Motion carried.

13. To receive and place on file the verbal Director's Report on the recent activities of the Public Works Department.

Snow removal continues to go well within the City. Operations staff performed a snow pull on Broadway Street to facilitate Winterfest, which was unfortunately relocated indoors due to inclement weather.

The conversion to automated trash collection is going well. DPW staff continues to receive many requests for a reduction in the number of trash carts at a location, with only a handful of requests for additional carts. These trends have remained consistent throughout the automated trash collection process. DPW staff thanks the Committee for allowing us to handle these issues at the staff level so we don't bog down Committee proceedings. Residents continue to have the option to address the staff decision with the Committee if they wish.

Sewer maintenance is ongoing, though the severe cold weather has slowed operations. The Sewer Section has had water trucks freeze, which limits the amount of work that can be done at any given time. Warmer weather will alleviate this issue.

Between plow events, the brush crews have been through the City and have collected most of the Christmas trees that have been put on the curb. Heavy snowfall earlier in the year may have buried some trees, which will be unearthed as the snow melts. DPW staff will continue brush collection as needed.

Engineering will be bringing forward the 2014 Capital Improvement Plan soon. We anticipate that the 2014 assessment rates will be presented at the next Committee meeting. Public hearings should begin in March.

With respect to the Webster Avenue reconstruction project, an increase in the population of Brown County led to a reclassification of the area, which led to an additional \$11 million in roadway reconstruction funds for the area through 2018. The City was able to obtain \$4.9 million of those funds for the reconstruction of Webster Avenue, slated for construction between now and 2018.

The Department of Public Works would like to join the Director Cramer and the Park Recreation and Forestry Department in congratulating Ald. Joe Moore on being selected as one of the Future 15 Young Professionals. This is a great honor for Ald. Moore and well earned.

A motion was made by Ald. Moore and seconded by Ald. Warner to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Warner to adjourn the meeting. Motion carried.

Meeting adjourned at 7:43 p.m.